



SUPPLIER FLOWDOWN REQUIREMENTS

As a Supplier to D-Tek Mfg, herein referred to as Buyer, for goods and/or services, it is understood that Supplier agrees to meet the following requirements as identified in the Order through the General Requirement and Quality Codes below. Terms within are defined in accordance with standard SAE AS9100D:2016.

General Requirements (Applicable to All Purchase Orders)

Right of Access: Buyer, all upstream supply chain stakeholders, (i.e. Buyers' customer[s]), and regulatory authorities retain shall have rights of access to all Supplier facilities involved in the Order to determine and verify the quality of work, records, and material at any place, including the plant of the subcontractor.

Calibration Program: Buyer requires that all measurement and monitoring equipment utilized in determining conformance status of Supplier product or services related to this Order must be verified or calibrated with calibration standards traceable to NIST, or equivalent national standards body. Where calibrations or verifications cannot be traceable to NIST, or equivalent national standards body, calibration or verification procedures must be submitted to Buyer and approved prior to acceptance of this Order.

Notification of Non-Conforming Product: Buyer is to be contacted (by the Supplier) in the event of nonconforming product/material or non-conformance to Buyer's requirements within 24 hours of determination of the nonconformity. Arrangements for the approval of Supplier nonconforming product/material must be as directed by a Buyer's authorized manager or designee.

Corrective Action Response: Buyer may also require specific actions where timely and/or effective corrective actions to a Supplier issue(s) are not achieved. Response to a request for corrective action shall be submitted within thirty (30) days. These actions may include but are not limited to any or all of the following: withholding payment until the issue is resolved, removal of the Supplier from Buyer's Approved Supplier List, and legal actions.

Flow Down of Buyer Requirements: The Supplier shall flow down all applicable Order requirements to sub-tier Suppliers and ensure that applicable requirements are flown down the supply chain as well.

Identification and Traceability

To prevent the purchase of counterfeit or suspect/unapproved products and to ensure product identification and traceability (and for other reasons), Buyer will institute controls that include the requirement of Material Certificates, Certificates of Conformity, and/or other supporting documentation from its Suppliers as is appropriate.

Certificate Identification (Subcontract Manufacturing Only): All material and process certifications shall not bear any information traceable to Supplier and where such information is necessary, the supplier is responsible for ensuring that the Buyer's information is born on the certificate. Failure to meet this requirement may be cause for rejection of shipment and/or cancellation of this order.

Control of Buyer Owned Property: Supplier shall be responsible for protection, care, usage and return of any tooling or measuring equipment supplied by Buyer or its customers. At the end of contract or purchase order all tooling must be returned to Buyer.

Unauthorized Repairs: Supplier shall not repair, by any means, parts damaged or found to be faulty during fabrication/processing, without written approval from Buyer.

Notification of Configuration/Facility Change:

Supplier shall not re-locate or sub-contract any production, manufacturing and/or processing during the performance of this Purchase Order, without promptly notifying Buyer, and affording Buyer the opportunity to examine such facilities and/or subcontractors for suitability to meet contractual and/or product requirements. The Supplier is required to notify Buyer of any changes to a product and/or process and to obtain explicit approval from Buyer in writing.

Record Retention: Supplier shall maintain objective evidence of conformance to all requirements on file for a minimum of seven (7) years or as specified by the Purchase Order.



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Quality Codes (Invoked when QXX code is included with purchase order)

Q01 AS9100 Requirements: The following additional requirements apply

Personnel Contribution: Supplier shall ensure that its staff and sub-tier suppliers are aware of their contribution to product or service conformity, their contribution to product safety and the importance of ethical behavior.

Counterfeit Part Prevention: Supplier shall ensure that it does not provide counterfeit parts and shall maintain a program/process that ensures such prevention.

Q02 Use of Approved Special Process Sources

If required as a part of this Order, Supplier must ensure the use Buyer's customer-approved special process sources.

Q03 Source Inspection

The Buyer, Buyer's customer or customer's representative will be afforded the right to verify at the Supplier's premises that product conforms to specified requirements. Such verification shall not be used by Buyer as evidence of effective control of quality by the Supplier and shall not absolve the Supplier of the responsibility to provide acceptable product, nor shall it preclude subsequent rejection.

Q04 Certificate(s) of Conformance

Supplier shall furnish a legible Certificate of Conformance (COC) with and *MUST INCLUDE* a statement attesting that the product complies with drawings and/or specifications imposed by the Purchase Order or contract and that all traceable reports and data are on file and available on request.

In addition, the COC must specify the following at a minimum:

- Part Number
- Serial Number (if applicable)
- Lot Number
- Quantity
- Buyer Purchase Order number and Line Item.
- Name, Title, and Signature of Authorized Supplier Representative

Q05 First Article Inspection Reports

Supplier shall provide a dimensional inspection report for all product characteristics of a representative part from the first production run. The report must contain the date and actual measurement results of the measurements of the characteristics of the items submitted. The reports must state the Part Number, Serial or identification number(s), and description of the requirement and actual results of the measurement. The Supplier shall maintain evidence of the inspections performed which will include a list of the tools to obtain the results and their calibration status.

Q06 AS9102 Compliance

This requirement encompasses all requirements of Q05 with the following addition: Reports requested for First Article Inspections shall comply with requirements and report format of AS9102.

Q07 Test Reports

When required by this Purchase Order, the Supplier will provide test data reports with each shipment. These reports shall be traceable to the materials submitted and shall contain objective evidence of conformance to the specification imposed by this Purchase Order. The reports shall include the name, title and signature of the Supplier's Authorized Representative.